

APPRENTICESHIP QUICK GUIDE: ACRONYMS, RESOURCES, AND ESSENTIAL INFORMATION

APPRENTICESHIPS COMBINE PAID ON-THE-JOB TRAINING WITH CLASSROOM INSTRUCTION TO PREPARE WORKERS FOR HIGHLY-SKILLED CAREERS.

WORKERS BENEFIT FROM APPRENTICESHIPS BY RECEIVING A SKILLS-BASED EDUCATION THAT PREPARES THEM FOR GOOD-PAYING JOBS. APPRENTICESHIP PROGRAMS HELP EMPLOYERS RECRUIT, BUILD, AND RETAIN A HIGHLY SKILLED WORKFORCE.

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| AJCC | America’s Job Center of California It is your one-stop shop for workforce services, providing a comprehensive range of no-cost employment and training services for employers and job seekers. The AJCC is a network of local, state, private, and public organizations offering a variety of services that bring employers with job openings and qualified job seekers together at no cost. |
| CAC | California Apprenticeship Council ↗ |
| CCCCO | California Community College Chancellor’s Office ↗ |
| DAS | Division of Apprenticeship Standards ↗ CAS California Apprenticeship System DAS 1 State of California Apprentice Registration Agreement DAS 752 Agreement to Train Apprentices This form is included with the LAUNCH Industry Partner Agreement and indicates the apprenticeship program they will be participating in. All signed employers become members of the industry apprenticeship committee and are encouraged to designate a representative to participate. |
| DOL | U.S. Department Of Labor: Office of Apprenticeship ↗ RAPIDS Registered Apprenticeship Partner Identification System DOL 671 U.S. Department of Labor Apprenticeship Registration Agreement |
| Education & Labor Codes | Apprenticeship Ed Code 51769 ↗ <ol style="list-style-type: none">1.Apprenticeship: Resident & Non-Resident Protections: Ed Code 76350 ↗2.Apprenticeship: No Fees or Charges to Apprentices: Ed Code 76350 and 76355 (c)(2) ↗3.Apprenticeship: Related Supplemental Instruction Provided to Apprentices: Labor Code 3074 ↗4.Apprenticeship: “Best Endeavors to Procure Employment and Training” for Apprentices: Labor Code 3080 ↗ |
| Employers | Industry Partners Training Apprentices Employers drive the design of an apprenticeship program, hire apprentices, provide paid on-the-job training, mentorship and evaluation of program competencies. |
| ETP | Employment Training Panel ↗ provides funding to employers to assist in upgrading the skills of their workers through training that leads to good-paying, long-term jobs. The ETP is a funding agency, not a training agency. |
| FTES | Full Time Equivalent Student A Community College apportionment phrase which equates to 525 hours of instruction . A full-time equivalent (FTE) student is a student who is equivalent to 525 hours of instruction, which is the estimated number of hours a full-time student takes. FTEs measure the number of student instruction hours and are a key factor in resource allocation. Colleges receive state funds based on the number of FTE students enrolled. Reported on the CCFS 320 Report. Student Attendance Accounting Manual ↗ |
| IACA | Interagency Advisory Committee on Apprenticeship ↗ |
| Intermediaries | Intermediaries are organizations that work in conjunction with Sponsors (sponsors can also be the intermediary), Employers, and Education providers to fill in the gaps. They provide supportive services to ensure new programs are – and continue to be – successful. |
| LEA | Local Education Agency This includes California Department of Education-authorized K12 school districts, charter schools, and county offices of education. The LEA is responsible for administering related supplemental instruction (RSI). While some larger employers provide their own education, many utilize training providers who supply the training element of an Apprenticeship, such as a college or independent training organization. |
| NAW | National Apprenticeship Week ↗ |
| Sponsor | The sponsoring entity is responsible for managing and administering the program. For example, the LAUNCH Apprenticeship Network, a business or consortium of businesses, a local community college, a university, a labor-management organization, or an industry association. |
| OJT | On the Job Training On-the-job training. OJT refers to a method where employees (paid) learn new skills and knowledge while performing their regular job duties, typically by being guided and instructed by a more experienced colleague or supervisor in the workplace, allowing them to gain practical experience in real-time work situations. |
| RSI | Related Supplemental Instruction ↗ RSI Hourly Reimbursement program utilizes Proposition 98 funding for the hours of RSI they provide to apprentices. The Chancellor’s Office (CO) reimbursement of RSI is governed by the California Education Code sections 79149 through 79149.7 ↗ for Community College Districts (CCDs) and sections 8150 through 8155 ↗ for K-12 Local Education Agencies (K-12 LEAs). Reported Through Nova. |
| WDB | Workforce Development Board Is a public agency that helps develop the workforce and support economic growth. WDBs are part of the Public Workforce System, which is a network of federal, state, and local offices. |
| Pre-Apprenticeship | A pre-apprenticeship program is a set of services or strategies that prepares people to enter and succeed in a Registered Apprenticeship Program (RAP). These programs can help people meet the entry requirements for apprenticeship programs and prepare them for success. Pre-apprenticeship programs can include: <ol style="list-style-type: none">1. Classroom instruction2. Industry-based training3. Hands-on training4. Volunteer opportunities5. Support services, such as child care, transportation, counseling, and career services |