



LAUNCH

CONTRACTED SERVICES

WORK WITH **LAUNCH** AND/OR OUR AFFILIATED PARTNERS TO RECEIVE ADDITIONAL SUPPORT THROUGH CONTRACTED SERVICES.



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WORKING WITH AN EMPLOYER ENGAGEMENT INTERMEDIARY:

Sometimes, **Local Education Agencies (LEAs)** choose to contract with an **employer engagement intermediary** to provide additional support in apprenticeship implementation. Although not always utilized, **employer engagement intermediaries** are organizations that work directly with **LEAs** to support efforts to connect students to jobs through the apprenticeship program. **Employer engagement intermediaries** often cultivate and develop relationships with new and existing employers, identify their workforce needs, and connect them to students. Additionally, **intermediaries** may work with students in apprenticeship pathways to develop resumes, provide interview preparation, and help job match to employers that fit their career goals. **LAUNCH** has a list of affiliated partners who provide employer engagement intermediary services and understand the programs we provide. Additionally, **LAUNCH** can provide training and support to any **employer engagement intermediary** the **LEA** partners contract with.

LEA	EMPLOYER ENGAGEMENT INTERMEDIARY	PROGRAM, EMPLOYER & APPRENTICESHIP REGISTRATION
×	×	<ul style="list-style-type: none"> Seeking industry feedback on program standards
×	×	<ul style="list-style-type: none"> Collecting industry partner agreements and DAS-752 documents
		INDUSTRY COMMITTEE MEETING
×	×	<ul style="list-style-type: none"> Inviting new employer partners to their first industry committee meetings
		PROGRAM, EMPLOYER & APPRENTICESHIP REGISTRATION
×	×	<ul style="list-style-type: none"> Ensuring candidates are employable – resume, interview, basic soft skills, right to work, program-specific requirements, etc.
×	×	<ul style="list-style-type: none"> Providing placement services
×	×	<ul style="list-style-type: none"> Obtaining Industry Partner Agreements from interested employers
×	×	<ul style="list-style-type: none"> Ensuring apprentice evaluations are completed by employers
		PARTNER ORGANIZATION ENGAGEMENT & PROGRAM FUNDING SUPPORT
×	×	<ul style="list-style-type: none"> Meeting with employers to educate them about the benefits of apprenticeship

× Indicates what responsibilities contracted partners can assist the LEA with.

× Indicates what the LEA is typically responsible for.



LEA	EMPLOYER ENGAGEMENT INTERMEDIARY	APPRENTICE RECRUITMENT & OUTREACH SERVICES
×	×	<ul style="list-style-type: none"> Developing program flyers that can be used to support the growth of programs throughout the region
×	×	<ul style="list-style-type: none"> Coordinating activities, such as employer and training provider tours that build occupational knowledge and familiarity with the skills needed for success in apprenticeable occupations
×	×	<ul style="list-style-type: none"> Assisting candidates and pre-apprentices in identifying an accessible apprenticeship program or employer that aligns with their interests, aptitudes, and long-term career
×	×	<ul style="list-style-type: none"> Preparing candidates for, and supporting them through, apprenticeship enrollment processes
×	×	<ul style="list-style-type: none"> Being a connector to refer candidates to supportive services or community-based organizations on an as-needed basis

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