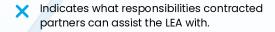


## **WORKING WITH AN EMPLOYER ENGAGEMENT INTERMEDIARY:**

Sometimes, Local Education Agencies (LEAs) choose to contract with an employer engagement intermediary to provide additional support in apprenticeship implementation. Although not always utilized, employer engagement intermediaries are organizations that work directly with LEAs to support efforts to connect students to jobs through the apprenticeship program. Employer engagement intermediaries often cultivate and develop relationships with new and existing employers, identify their workforce needs, and connect them to students. Additionally, intermediaries may work with students in apprenticeship pathways to develop resumes, provide interview preparation, and help job match to employers that fit their career goals. LAUNCH has a list of affiliated partners who provide employer engagement intermediary services and understand the programs we provide. Additionally, LAUNCH can provide training and support to any employer engagement intermediary the LEA partners contract with.

LEA	EMPLOYER ENGAGEMENT INTERMEDIARY	PROGRAM, EMPLOYER & APPRENTICESHIP REGISTRATION
×	×	Seeking industry feedback on program standards
×	×	<ul> <li>Collecting industry partner agreements and DAS- 752 documents</li> </ul>
		INDUSTRY COMMITTEE MEETING
×	×	<ul> <li>Inviting new employer partners to their first industry committee meetings</li> </ul>
		PROGRAM, EMPLOYER & APPRENTICESHIP REGISTRATION
×	×	<ul> <li>Ensuring candidates are employable - resume, interview, basic soft skills, right to work, program- specific requirements, etc.</li> </ul>
×	×	Providing placement services
×	×	Obtaining Industry Partner Agreements from interested employers
×	×	Ensuring apprentice evaluations are completed by employers
		PARTNER ORGANIZATION ENGAGEMENT & PROGRAM FUNDING SUPPORT
×	×	<ul> <li>Meeting with employers to educate them about the benefits of apprenticeship</li> </ul>





LEA	EMPLOYER ENGAGEMENT INTERMEDIARY	APPRENTICE RECRUITMENT & OUTREACH OUTREACH SERVICES
×	×	<ul> <li>Developing program flyers that can be used to support the growth of programs throughout the region</li> </ul>
×	×	<ul> <li>Coordinating activities, such as employer and training provider tours that build occupational knowledge and familiarity with the skills needed for success in apprenticeable occupations</li> </ul>
×	×	<ul> <li>Assisting candidates and pre-apprentices in identifying an accessible apprenticeship program or employer that aligns with their interests, aptitudes, and long-term career</li> </ul>
×	×	<ul> <li>Preparing candidates for, and supporting them through, apprenticeship enrollment processes</li> </ul>
×	×	Being a connector to refer candidates to supportive services or community-based organizations on an as-needed basis

- Indicates what responsibilities contracted partners can assist the LEA with.
- Indicates what the LEA is typically responsible for.



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